



# CHESTER UPLAND SCHOOL DISTRICT

## Office of Human Resources

232 W. 9<sup>th</sup> Street  
CHESTER, PA 19013

The Chester Upland School District invites qualified and interested persons to apply for the position of:

### Lunch Aide

**Chester Upland School District is in a historic period of change. We are uniquely poised to re-focus and transform into a student-focused district where each child is ensured the academic and personal skills to succeed in the college or career of their choice.**

1. Screening Procedures:
  - a. Receipt of a completed application, resume and cover letter
  - b. A minimum of two current written letters of reference from previous or current supervisors
  - c. Personal interview
  
2. Requirements:
  - a. High School Diploma
  - b. PA Child Abuse (Act 151) Clearance (Current within 1 year)
  - c. PA Criminal (Act 34) Clearance (Current within 1 year)
  - d. PA Department of Education Federal Criminal History Report (FBI)-Not Dept. of Public Welfare FBI. (Current within 1 year)
  - e. TB screening (Current within 1 year)
  - f. Sexual Misconduct/Abuse Disclosure Release (Act 168) completed for each employer where the candidate worked with children (to be completed and brought to requested interview)

### Position Summary

The Lunch Aide position assists students in lunchroom and provides playground coverage.

### Responsibilities

- Monitor students in the lunchroom
- Monitor students in the playground

*The Child We Raise Will Lead the Village...*