

**MINUTES OF THE MEETING OF  
THE BOARD OF SCHOOL DIRECTORS**

**CONFERENCE MEETING OF OCTOBER 11, 2012  
6:05 P.M.**

A Conference Meeting of the Board of School Directors of the Chester Upland School District was held this evening in the auditorium of Chester High School, located at 232 West Ninth Street, Chester, Pennsylvania, with the following members of the Board of School Directors in attendance:

Ms. Wanda Mann, President  
Ms. Lakisha Blackwell, Secretary  
Ms. Donna Davis, Member  
Mr. Anthony Johnson, Member  
Ms. Bettie McClairen, Member  
Mr. Charlie L. Warren II, Member

Solicitor: Leo A. Hackett, Esquire

Special Counsel: George B. Dawson, Esquire

Absent: Dr. Tony L. Watson, Acting Superintendent  
Dr. Thomas Persing, Acting Deputy Superintendent/Acting CFO  
Mr. Brian Feick, Assistant Business Manager

The meeting of the Board of School Directors opened with the Pledge of Allegiance to the Flag followed by a Moment of Silence.

**NOTICE OF ADVERTISED MEETING**

The meeting of the Board of School Directors opened with the Pledge of Allegiance to the Flag followed by a Moment of Silence.

(COPY OF ADVERTISED NOTICE ATTACHED)

**ROLL CALL**

Roll call was taken. Present were Ms. Wanda Mann, Ms. LaKisha Blackwell, Ms. Donna Davis, Mr. Anthony Johnson, Ms. Bettie McClairen, and Mr. Charlie L. Warren II. Mr. Baltazar Rubio, Esq., Mr. Cephus Richardson and Ms. Virginia Pilkington were Absent.

**REPORT OF EXECUTIVE SESSION**

Leo A. Hackett, Esq., Solicitor, announced topics discussed in the Executive Session prior to the Conference Meeting:

- \* Certain Personnel Issues

**REPORT FROM THE SUPERINTENDENT**

None.

**EDUCATION AGENDA**

**A-1 Homebound Instruction for student(s).**

RESOLVED, that the Board of School Directors grant approval for student(s) listed below by student identification number to receive homebound instruction:

<b>Student ID#:</b>	<b>School:</b>	<b>Effective Dates:</b>
081267	Chester High	09/10/12-12/07/12
072931	Toby Farms	09/04/12-12/03/12
082973	Chester High	09/18/12-12/14/12
066528	STEM Magnet	09/20/12-12/14/12

**Payable from:** 2012-2013 General Fund Budget

**Executive Sponsor:** Dr. Thomas Persing

**A-2 Tutoring for student(s).**

RESOLVED, that the Board of School Directors grant approval for student(s) listed below by student identification number to receive tutoring service:

<b>Student ID#:</b>	<b>School:</b>	<b>Effective Dates:</b>
074885	STEM Magnet	09/10/12-12/21/12
066455	STEM Magnet	09/10/12-12/21/12
071311	Stratford Friends	09/17/12-12/21/12

**Payable from:** 2012-2013 General Fund Budget

**Executive Sponsor:** Dr. Thomas Persing

**A-3 2012-2013 General Fund Budget: \$3,000.00 - Approval to enter into a Special Education Agreement.**

RESOLVED, that the Board of Directors authorize the Superintendent to enter into a Special Education Settlement Agreement with Student #210682 to pay Mimi Rose, Esquire, Attorney fees of Three Thousand (\$3,000.00) dollars.

**Payable from:** 2012-2013 General Fund Budget

**Executive Sponsor:** Mary Payne

**A-4 2012-2013 General Fund Budget: \$7,500.00 – Approval to enter into a Special Education Agreement.**

RESOLVED, that the Board of Directors authorize the Superintendent to enter into a Special Education Settlement Agreement with Student #069370 which includes attorneys’ fees to McKinley & Ryan, LLC not to exceed Seven Thousand Five Hundred Dollars (\$7,500.00).

**Payable from:** 2012-2013 General Fund Budget

**Executive Sponsor:** Mary Payne

**A-5 Title I Set Aside Funds: \$7,334.00 – Approval to attend the Family Involvement Conference**

RESOLVED, that the Board of School Directors approves payment for eight parents and one CUSD employee, the Director of Federal Programs, (9 total people) to attend the Family Involvement Conference, October 28-31, 2012 in Lancaster, PA. Payment includes registration \$175/person=\$1,575), van rental (\$110/day=\$440), hotel (\$197/night for 3 nights=\$5,319 nights). Cost not to exceed \$7,334.00 total.

**Payable from:** Title I Set Aside Funds

**Executive Sponsor:** Rachel Foster

**A-6 Title I Set Aside Funds: \$700,000.00 – Authorization to enter into agreements with Supplemental Educational Service providers.**

RESOLVED, that the Board of School Directors enter into agreements with state-approved providers in an amount not to exceed \$700,000.00 to provide supplemental English Language Arts and Math Instruction designed to support and compliment school-day instruction. Schools to receive support are Chester High School, Chester Upland Cyber Academy, Chester Upland School of the Arts, Columbus, Main Street, and Stetser.

- The per pupil allocation for 2012-2013 is not to exceed \$1,391.84.
- The per session per student amount may not exceed the PDE established maximum rate of \$50.00. This amount is permitted only when there is instruction with a ratio of 3 students per tutor.
- Providers will be paid only for core instructional tutoring services.
- Providers will provide CUSD with sign in sheets and progress reports with parent signatures to validate the hours included on the monthly invoices.
- Providers for 2012-2013 include: A Plus Success; ACES; Achieve High Points; American Tutor, Inc., ATS Project Success; Huntington Learning Center; ICON; Kanmus Educational Support; Knowledge Points; Michael Anderson Learning; One on One Learning; One on One Tutoring; Pee Wee Prep; The Real Center; Rocket Learning; Trayma Enterprises

**Payable from:** Title I Set Aside Funds

**Executive Sponsor:** Rachel Foster

**A-7 Approval to attend the College and Career Literacy Summit.**

RESOLVED, that the Board of School Directors approve the attendance of the Assistant to the Superintendent at the College and Career Literacy Summit in Nashville, Tennessee, November 7-9, 2012. There is no cost to the district for this event.

**Executive Sponsor:** Rachel Foster

**A-8 Title I Funds: \$50,440.00 – Approval to use Title I funds to support Reading Olympics Teams.**

RESOLVED, that the Board of School Directors approve the use of Title I funds to support one Reading Olympics Team at each school (8 schools, 2 Coaches per school, 4 hours per week each at \$25/hour, for no more that 25 weeks), and the purchase of the books (\$10,200) and registration (\$30/team for a total of \$240) for the competition (April 29, 30 and May 1, 2013). Cost not to exceed \$50,440.00.

**Payable from:** Title I

**Executive Sponsor:** Rachel Foster

*A-1 – A-8– Any questions?*

**PERSONNEL AGENDA**

**B-1 General/Categorical Funds. Approval of appointments, leave of absence, return from leave of absence, retirements, resignations, job abandonment, reassignments, transfers and fall (high school) coaching appointments.**

RESOLVED, that the following **appointments** be approved on the effective date respectively noted:

(a) Professional

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Salary</u></b>	<b><u>Effective Date</u></b>	<b><u>New Position or Replacement</u></b>
Clark, Kenneth	Substitute Teacher Chester High School	\$100/day 10 months	10/09/12	New Position 2012-2013 G.F.B.
Williams-Diaw, Patricia	Substitute Teacher Chester High School	\$100/day 10 months	10/11/12	New Position 2012-2013 G.F.B.
Willis, Ryan	Substitute Teacher Chester High School	\$100/day 10 months	10/10/12	New Position 2012-2013 G.F.B.
Womack-Wilson, Elizabeth	Substitute Teacher Toby Farms Intermediate	\$100/day 10 months	10/10/12	New Position 2012-2013 G.F.B.
Woods, Kristina	Substitute Teacher STEM Magnet School	\$100/day 10 months	10/11/12	New Position 2012-2013 G.F.B.

(b) Non Professional

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Salary</u></b>	<b><u>Effective Date</u></b>	<b><u>New Position or Replacement</u></b>
Chambers, Bige	Substitute Teacher Aide Stetser School/Chester School of the Arts	\$75/day 10 months	10/04/12	New Position 2012-2013 G.F.B.
Clark, Shakasha	Substitute Teacher Aide Stetser School	\$75/day 10 months	10/10/12	New Position 2012-2013 G.F.B.

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Jacobs, Chante	Bus Aide Transportation Department	\$10.99/hour 10 months	10/01/12	New Position 2012-2013 G.F.B.
Nixon, Safiya	Bus Aide Transportation Department	\$10.99/hour 10 months	10/01/12	New Position 2012-2013 G.F.B.
Wilmore, Lauren	Substitute Teacher Aide CUSA	\$75/day 10 months	10/03/12	New Position 2012-2013 G.F.B.

FURTHER RESOLVED, that the following **leaves of absence** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Mazumdar, Namita	Teacher, Biology STEM Magnet School	11/12/12 – 05/11/13 (Sabbatical/Medical)

(b) Non Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Bonner, Donna	Receptionist/Secretary Administration Building	10/18/12 – 01/17/13 (Medical)
Dougherty, Janet	Teacher Aide Stetser School	10/04/12 – 11/30/12 (Medical)

FURTHER RESOLVED, that the following **return from leave of absence** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Williams, Sally	School Nurse Showalter Intermediate School & STEM Magnet School	10/02/12

(b) Non Professional

<u><b>Name</b></u>	<u><b>Position/Location</b></u>	<u><b>Effective Date</b></u>
Grant, Valerie	Principal's Secretary Main Street School	10/01/12
Word, Carmen	Principal's Secretary Stetser School	09/24/12

FURTHER RESOLVED, that the following **retirements** be approved on the effective date respectively noted:

(a) Professional

<u><b>Name</b></u>	<u><b>Position/Location</b></u>	<u><b>Effective Date</b></u>
Grimaldi, Peter	Teacher, English Chester High School	09/26/12

(b) Non Professional

<u><b>Name</b></u>	<u><b>Position/Location</b></u>	<u><b>Effective Date</b></u>
McDaniel, Larry	Custodian Showalter Intermediate School	09/28/12

FURTHER RESOLVED, that the following **resignations** be approved on the effective date respectively noted:

(a) Professional

<u><b>Name</b></u>	<u><b>Position/Location</b></u>	<u><b>Effective Date</b></u>
Hadly, Davis	Teacher, Social Studies Showalter Intermediate School	09/26/12
Wallace, Kevin	Principal Chester High School	10/26/12

(b) Non Professional

<u><b>Name</b></u>	<u><b>Position/Location</b></u>	<u><b>Effective Date</b></u>
Cobb, Eva	Lunch Aide Chester High School	09/27/12

FURTHER RESOLVED, that the following **job abandonment** be approved on the effective date respectively noted:

(a) Non Professional

<u><b>Name</b></u>	<u><b>Position/Location</b></u>	<u><b>Effective Date</b></u>
Brown, Eugene	Bus Driver Transportation Department	08/28/12
Caulk Jr., Kenneth	Substitute Van Driver Transportation Department	08/27/12
Caulk, Orlando	Van Driver Transportation Department	08/27/12

FURTHER RESOLVED, that the following **reassignments** be approved on the effective date respectively noted:

(a) Professional

<u><b>Name</b></u>	<u><b>From</b></u>	<u><b>To</b></u>	<u><b>Effective Date</b></u>
Adams-Dixon, Roslyn	Teacher, Special Education Chester High School \$86,950 (M+15/13) 10 months	Learning Coach Stetser School \$95,645 (M+15/13) 10 months + 18 days	10/09/12
Carter, Wesley	Teacher, Special Education Chester High School \$75,726 +\$200 (B+24/13) 10 months	Teacher, Spanish STEM Magnet School \$75,726 (B+24/13) 10 months	10/02/12



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Oates, Javon	Teacher, Elementary Columbus School \$86,950 (M+15/13) 10 months	Learning Coach Columbus School \$95,645 (M+15/13) 10 months + 18 days	10/09/12
Stewart-Orr, LaTasha	Teacher, Elementary Main Street School \$78,849 (M/12) 10 months	Learning Coach Main Street School \$86,733.90 (M/12) 10 months + 18 days	10/09/12

(b) Non Professional

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Dale, Arretta	Lunch Aide Main Street School \$11.78/hour 10 months	Crossing Guard Main Street School \$8.50/hour 10 months	09/17/12
Dixon, Tarika	Van Driver Transportation Department \$16.37/hour 10 months	Bus Driver Transportation Department \$18.17/hour 10 months	10/04/12
Johnson, Latisha	Bus Aide Transportation Department 10 months	Sub. Bus Aide Transportation Department	10/01/12
Mosley-Gosa, Monica	Substitute Bus Aide Transportation Department \$10.99/hour 10 months	Substitute Van Driver Transportation Department \$16.37/hour 10 months	10/04/12
Roberts, Marta	Lunch Aide (3 hours) Main Street School 10 months	Lunch Aide (5 hours) Main Street School 10 months	09/26/12

FURTHER RESOLVED, that the following **transfers** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Pope, Myra	Teacher, Special Education Columbus School	Teacher Special Education Chester High School	10/09/12

(b) Non Professional

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Green, Arcina	Teacher Aide Toby Farms School	Teacher Aide Stetser School	09/27/12

FURTHER RESOLVED, that the following **fall (high school) coaching appointments** be approved as respectively noted:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Crews, Charles	Head Football Coach	\$7,000.00
Bell, LaDontay	Assistant Football Coach	\$5,250.00
Kloss, Edward	Assistant Football Coach	\$5,250.00
Maxwell, Howard	Assistant Football Coach	\$5,250.00
Montgomery, Bryheme	Assistant Football Coach	\$5,250.00

**Executive Sponsor:** Michelle R. Chapman

**B-2 21<sup>st</sup> Century Community Learning Centers 2012-2013 After-School Program.**

RESOLVED, that the Board of School Directors grant approval for the following employees to participate in the 21<sup>st</sup> Century After-School Program as indicated below for the grant funded 21<sup>st</sup> Century Community Learning Centers After-School Program – Cohort 6 during the 2012-2013 school year, effective October 1, 2012 through May 31, 2013:

<b>Name:</b>	<b>Position:</b>	<b>Rate:</b>
Baxter, Sharon	Teacher	\$25.00/hour
Burton, Dietra	Teacher	\$25.00/hour
Carroll, Sabrina	Teacher	\$25.00/hour

Jackson, Dorethea (Lynn)	Teacher	\$25.00/hour
Johnson, Margaret	Teacher	\$25.00/hour
Lineberry, Myra	Teacher	\$25.00/hour
Mitchell, LaKeidra	Teacher	\$25.00/hour
Sas, Kamila	Teacher	\$25.00/hour
Bright, Marcia	Security Officer	\$12.50/hour
Jones, Bruce	Security Officer	\$11.60/hour
Richardson, Josette	Security Officer	\$11.89/hour
Simonson, Ronald	Security Officer	\$11.27/hour

**Payable from:** 21<sup>st</sup> Century Community Learning Centers Grant – Cohort 6  
**Executive sponsor:** Michelle R. Chapman

**B-3 21<sup>st</sup> Century Community Learning Centers 2012-2013 Credit Recovery Program.**

RESOLVED, that the Board of School Directors grant approval for the following employees to participate in the Credit Recovery Program, teaching courses as indicated below for the grant funded 21<sup>st</sup> Century Community Learning Centers After-School Program – Cohort 6A during the 2012-2013 school year, effective September 5, 2012 through May 31, 2013 at the rate of \$25.00 per hour.

<b>Name:</b>	<b>Position:</b>	<b>Effective Date:</b>
Carter, Wesley	Teacher, Spanish	10/01/12
Kliest, Judith	Teacher, English	09/17/12
Mazumdar, Namita	Teacher, Science	09/17/12

**Payable from:** 21<sup>st</sup> Century Community Learning Centers Grant – Cohort 6A  
**Executive sponsor:** Michelle R. Chapman

*B-1 – B-3 – Any questions?*

**BUSINESS AGENDA**

**C-1 Reports of the tax collectors.**

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period September 1, 2012 through September 30, 2012 in the amount of \$2,055,913.21 be received, be noted upon the Minutes and filed.

**Executive Sponsor:** Dr. Thomas Persing

**C-2 Approval of the Treasurer’s Report/Budget Report**

RESOLVED, that the attached Treasurer’s Report/Budget Report for the fiscal month ended September 30, 2012 be APPROVED by the Board of School Directors.

**Executive Sponsor:** Dr. Thomas Persing

**C-3 General Fund: \$\_\_\_\_\_ . Approval of list of payments.**

RESOLVED, that the attached list of payments dated \_\_\_\_\_ 2012, through \_\_\_\_\_ 2012, checks numbering \_\_\_\_\_ through \_\_\_\_\_, of the various accounts totaling for all accounts the grand sum of \$ \_\_\_\_\_, a copy of which has been given to all Members of the Board of School Directors, and a copy of which is now before each Member of the Board, be APPROVED, and that said list of payments be incorporated into the October 18, 2012 Minutes.

(LIST OF PAYMENTS ATTACHED)

**General Fund: \$\_\_\_\_\_ . Approval of payrolls.**

RESOLVED, that the payrolls dated \_\_\_\_\_ 2012, and \_\_\_\_\_ 2012 of the various accounts totaling for all accounts the grand sum of \$ \_\_\_\_\_ be approved by the Members of the Board of School Directors.

**Payable from:** General Fund Budget

**Executive Sponsor:** Dr. Thomas Persing

*C-1 – C-3 – Any questions?*

**ADJOURNMENT**

There being no further business, the meeting was adjourned by Wanda Mann, President, at 6:20pm.