

**MINUTES OF THE MEETING OF
THE BOARD OF SCHOOL DIRECTORS**

**CONFERENCE MEETING OF AUGUST 9, 2012
6:05 P.M.**

A Conference Meeting of the Board of School Directors of the Chester Upland School District was held this evening at the Administration Building of the Chester Upland School District, located at 1720 Melrose Avenue, Chester, Pennsylvania, with the following members of the Board of School Directors in attendance:

Ms. Wanda Mann, President
Ms. Lakisha Blackwell, Secretary
Ms. Virginia Pilkington, Treasurer
Ms. Donna Davis, Member
Mr. Anthony Johnson, Member
Ms. Bettie McClairen, Member
Mr. Charlie L. Warren II, Member

Executive Staff Present: Dr. Tony L. Watson, Acting Superintendent
Dr. Thomas Persing, Acting Deputy Superintendent/Acting CFO
Mr. Brian Feick, Assistant Business Manager

Special Counsel: George B. Dawson, Esquire

Absent: Solicitor Leo A. Hackett, Esquire

The meeting of the Board of School Directors opened with the Pledge of Allegiance to the Flag followed by a Moment of Silence.

NOTICE OF ADVERTISED MEETING

The meeting of the Board of School Directors opened with the Pledge of Allegiance to the Flag followed by a Moment of Silence.

(COPY OF ADVERTISED NOTICE ATTACHED)

ROLL CALL

Roll call was taken. Present were Ms. Wanda Mann, Ms. LaKisha Blackwell, Ms. Virginia Pilkington, Ms. Donna Davis, Mr. Anthony Johnson, Ms. Bettie McClairen, and Mr. Charlie L. Warren II. Mr. Baltazar Rubio, Esq. and Mr. Cephus Richardson were Absent.

REPORT OF EXECUTIVE SESSION

George Dawson, Esq., Special Counsel, announced topics discussed in the Executive Session prior to the Conference Meeting:

- Personnel Matters
- Board Procedures

REPORT FROM THE SUPERINTENDENT

The District is currently interviewing for vacant Administrative positions and intends to have these positions filled by the next board meeting.

The Chester Upland School District Cyber Academy presentation was made by the Delaware County Intermediate Unit.

EDUCATION AGENDA

A-1 IDEA and ACCESS Funds: Approval of a contractual agreement with Umar Abdullah Johnson, Eloise Robinson-Redd, and Vernard Trent, Certified Clinical and School Psychologists and Pediatric Therapeutic Services (PTS) and Springfield Psychological Associates.

RESOLVED, that the Board of School Directors authorize a contractual agreement with Umar Abdullah Johnson, Pediatric Therapeutic Services (PTS), Eloise Robinson-Redd, Springfield Psychological Associates, and Vernard Trent, Certified Clinical and School Psychologists, to provide initial and re-evaluations for the period beginning July 1, 2012 and ending June 30, 2013. Each evaluation will cost \$500.00 - \$900.00 per evaluation.

REMOVED UMAR ABDULLAH JOHSON AND VERNARD TRENT

Payable from: IDEA and ACCESS funds

Executive Sponsor: Mary Payne

A-1 – Any questions?

PERSONNEL AGENDA

B-1 General/Categorical Funds. Approval of appointments, resignations reassignments, and retirements.

RESOLVED, that the following **appointments** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>	<u>New Position or Replacement</u>
Towson, Will	Associate Principal Chester High School	\$92,000 12 months	08/13/12	New Position

(b) Non Professional

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>	<u>New Position or Replacement</u>
Walker, Michael	Bus Driver Transportation Department	\$17.72/hour 10 months	08/29/12	Replacement

FURTHER RESOLVED, that the following **resignations** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Thomas, Holly	Teacher, Special Education Chester High School	08/31/12
Watts, Akosua	Principal Chester Upland School of the Arts	08/03/12

(b) Non Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Graham, Sandra	Bus Aide Transportation Department	07/18/12

FURTHER RESOLVED, that the following **reassignments** be approved on the effective date respectively noted:

(a) Non Professional

<u>Name</u>	<u>From:</u>	<u>To:</u>	<u>Effective Date</u>
Holmes, Michael	Bus Aide Transportation Department \$10.72/hour 10 months	Bus Driver Transportation Department \$17.72/hour 10 months	08/29/12
Scouten, Shannon	Bus Aide Transportation Department \$10.72/hour 10 months	Bus Driver Transportation Department \$17.72/hour 10 months	08/29/12
Swinson, Gwendolyn	Bus Aide Transportation Department \$10.72/hour 10 months	Bus Driver Transportation Department \$17.72/hour 10 months	08/29/12

FURTHER RESOLVED, that the following **retirements** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Burton, Janieth	Psychologist Chester High School	08/05/12
Harper, Willia	Teacher, Kindergarten Toby Farms School	07/30/12

Executive Sponsor: Michelle R. Chapman

B-2 Operating Budget – Approval of supplemental salary.

RESOLVED, that the Board of School Directors grant approval for the individual listed below to receive supplemental salary for serving in the following capacity during the 2011-2012 school year:

Name:	Activity:	Amount:
Orr, Christopher	Technology	\$750.00

Payable from: General Fund Budget
Executive Sponsor: Michelle R. Chapman

B-3 21st Century Community Learning Center After-School Program Professional Development.

RESOLVED, that the Board of School Directors grant approval for the following individual to participate in the 21st Century Community Learning Center After-School Program paid Professional Development sessions on dates listed below at the rate of \$25 per hour:

Name:	Effective Dates:
Jackson, Dorothea	07/10/12, 07/17/12 & 07/24/12

Executive Sponsor: Michelle R. Chapman

B-4 Summer Employment – Additional Staff for Extended School Year (ESY) Program.

RESOLVED, that the Board of School Directors grant approval for the following additional individual to participate in the Summer School Extended School Year (ESY) Program commencing July 2, 2012 through August 7, 2012:

Name:	Position:	Salary:
Pizarro, Leslie	Personal Care Aide	\$10/hour (Effective 7/9-12-8/7/12)
Stanford, Tanya	Teacher Aide	\$10/hour

Assignments are based upon student enrollment.

Executive Sponsor: Michelle R. Chapman

B-1 – B-4 – Any questions?

BUSINESS AGENDA

C-1 Reports of the tax collectors.

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period July 1, 2012 through July 31, 2012 in the amount of \$776,724.67 be received, be noted upon the Minutes and filed.

Executive Sponsor: Dr. Thomas Persing

C-2 Approval of the Treasurer's Report/Budget Report

RESOLVED, that the attached Treasurer's Report/Budget Report for the fiscal month ended July 31, 2012 be APPROVED by the Board of School Directors.

Executive Sponsor: Dr. Thomas Persing

C-3 General Fund: \$_____. Approval of list of payments.

RESOLVED, that the attached list of payments dated _____, through _____, checks numbering _____ through _____, of the various accounts totaling for all accounts the grand sum of \$_____, a copy of which has been given to all Members of the Board of School Directors, and a copy of which is now before each Member of the Board, be APPROVED, and that said list of payments be incorporated into the August 16, 2012 Minutes.

(LIST OF PAYMENTS ATTACHED)

General Fund: \$_____. Approval of payrolls.

RESOLVED, that the payrolls dated August _____, 2012, and August _____, 2012, of the various accounts totaling for all accounts the grand sum of \$_____ be approved by the Members of the Board of School Directors.

Payable from: General Fund Budget

Executive Sponsor: Dr. Thomas Persing

C-4 Food Service Fund: \$27,000.00 – Approval for payment to conduct national school lunch program duties and other duties as assigned by the Acting Chief Financial Officer.

RESOLVED, that the Board of School Directors approve payment on a per diem basis at the rate of \$30.00 per hour effective August 17, 2012, not to exceed \$27,000.00, to Mr. Jesse Richardson, former district principal, to perform responsibilities associated with the district's national school lunch program for the 2012-2013 school year.

Payable from: Food Service Fund

Executive Sponsor: Dr. Thomas Persing

C-5 21st Century Community Learning Center Grant: \$6,000.00 – Approval of additional service stipend.

RESOLVED, that the Board of School Directors grant approval to pay the following stipend for additional services for the period July 1, 2011 through June 30, 2012.

Nicholas Carabetta	21 st Century Transportation Services	\$6,000.00
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Payable from: 21st Century Community Learning Center Grant

Executive Sponsor: Dr. Thomas Persing

C-1 – C-5 – Any questions?

ADJOURNMENT

There being no further business, the meeting was adjourned by Wanda Mann, President, at 6:30pm.