



## **Chester Upland School District**

### **RECEIVER'S MEETING WITH THE PUBLIC**

**October 20, 2016**

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- 1. Call to Order**
- 2. Pledge of Allegiance to the Flag**
- 3. Report from the Superintendent**
- 4. Student Recognition**
  - STEM for Academic Achievements
  - CHAMPS
- 5. Presentations**
  - Matt Julian – 76ers
- 6. Commendations**
  - Tianna Bland
- 7. Approval of Minutes of previous meeting of September 22, 2016 and October 5, 2016**
- 8. Public Comment**
- 9. Education Agenda**
  - A-1 Homebound Instruction for Students
  - A-2 Approval to adopt and approve Student Hearings
  - A-3 Approval to enter into a contractual agreement with American Reading Company
  - A-4 Approval of Settlement Agreement and Release for Student #077569
  - A-5 Approval of the MOA by CUEA for block scheduling at STEM

**10. Personnel Agenda**

- B-1 Approval of appointments, transfer of assignments, resignations, leaves of absence, returns from leaves of absence, additional Fall High School/Middle School coaching staff and Homebound Instructors
  
- B-2 Tuition Reimbursement for 2016-17 school year
  
- B-3 Educational Salary Advancement

**11. Business Agenda**

- C-1 Reports of the tax collectors: \$10,549,127.38
- C-2 Approval of the Treasurer's Report/Budget Report
- C-3 General Fund Budget: \$1,244,085.63. Approval of payrolls  
General Fund Budget: \$10,607,978.67. Approval of list of payments
- C-4 Approval to amend existing arrangement with Sungard K-12 Education
- C-5 Approval of the Managed Services Agreement with Interactive Health LLC/ACA TRACK
- C-6 Approval of Benefit Services Agreement with Gallagher Benefit Services
- C-7 Approval to terminate the contract with Softmart, Inc
- C-8 Approval to enter into a business arrangement with LogiSoft
- C-9 Approval to establish a contract with SchoolPointe
- C-10 Approval to amend existing arrangement with Sungard K-12 Education
- C-11 Approval for Joshua Culbertson to attend the 2017 PDE Data Summit

**12. Adjournment**

**Chester Upland School District**

**RECEIVER’S MEETING WITH THE PUBLIC**

**October 20, 2016**

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**EDUCATION AGENDA**

**A-1 Homebound Instruction for Students**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for student(s) listed below by student identification number to receive homebound instruction:

<b>Student ID #:</b>	<b>School:</b>	<b>Effective Dates:</b>
74945	CHS	9/8/2016
81430	STEM	9/8/2016
67096	CHS	9/7/2016
73441	CHS	9/6/2016

**A-2 Approval to adopt and approve Student Hearings**

RESOLVED, that the Recommendations by the Hearing Officer pertaining to the following students being presented to the Receiver, acting as the Board of School Directors, be hereby adopted and approved:

<b>Student ID #:</b>	<b>Date of Hearing:</b>
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NONE FOR THIS MONTH

**A-3 Approval to enter into a contractual agreement with American Reading Company**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for American Reading Company (ARC) to provide professional development services to Instructional Teacher Leaders and Principals in the Chester Upland School District.

**Payable From:** Title II  
**Cost:** \$46,000  
**Executive Sponsor:** Jala Olds-Pearson

**A-4 Approval for Chester Upland School District teachers to be assigned as Teacher Mentors**

RESOLVED, that the Receiver, acting as the Board of School Directors, grants approval for Chester Upland School District teachers, assigned as Teacher Mentors, to provide mentoring services to new teachers within the district.

**Payable From:** General Fund Budget

**Cost:** \$5,000

**Executive Sponsor:** Jala Olds-Pearson

**A-5 Approval of Settlement Agreement and Release for Student #077569**

RESOLVED, that the Receiver, acting as the Board of School Directors approves the Settlement Agreement and Release with reference to Student Number 077569 (AR) along with payment of the sum of Thirty Thousand Dollars (\$30,000.00) in a trust, payable in increments of \$5,000.00, and expiring 2/4/2023, and Ten Thousand Dollars (\$10,000.00) to parent's attorney, Robert Gidding, Esq.

**Payable From:** General Fund Budget

**Cost:** \$30,000 in trust, payable in increments of \$5,000 and \$10,000 plus attorney's fees

**Executive Sponsor:** Andria Saia

**A-6 Approval of the MOA by CUEA for block scheduling at STEM**

RESOLVED, that the Receiver, acting as the Board of School Directors approves the Memorandum of Agreement by the CUEA for the program for block scheduling at STEM and that teachers that will teach sixth courses receive a stipend as set forth in the MOA at a rate of \$500.00 per semester.

**Executive Sponsor:** Gregory Shannon

**PERSONNEL AGENDA**

**B-1 Approval of appointments, transfer of assignments, resignations, leaves of absence, returns from leaves of absence, additional Fall High School/Middle School coaching staff and Homebound Instructors**

RESOLVED, that the following **appointments** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Salary</u></b>	<b><u>Effective Date</u></b>	<b><u>New Position or Replacement</u></b>
Burns-Johnson, Tonya	Collegial Training Partner District Wide	32,000 10 months	10/1/2016	Replacement 0433 G.F.B. 2016-2017
Fachet, Mary Sue	ESOL Teacher Chester High	64,735 M/15/5 10 months	8/29/2016	New Position G.F.B. 2016-2017
Plummer, Namar	Sub Security Officer Chester High	17,277 10 months	10/7/2016	Replacement 0430 G.F.B. 2016-2017
Rosario, David	Climate Manager Chester High	41,923 10 months	10/17/2016	Replacement 0364 G.F.B. 2016-2017
Smiley, Derrick	Accountant Administration	80,000 12 months	10/31/2016	New Position 0459 G.F.B. 2016-2017
Ward, Terry	Teacher Assistant Toby Farms	22,356 10 months	8/29/2016	New Position G.F.B. 2016-2017
Wynn, Antwain	Collegial Training Partner District Wide	32,000 10 months	10/4/2016	Replacement 0351 G.F.B. 2016-2017

RESOLVED, that the following **transfer of assignment** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>From Position Location</u></b>	<b><u>To Position Location</u></b>	<b><u>Effective Date</u></b>
Hunt, Donna	Special Ed Teacher CUSA	Elementary Teacher CUSA	10/17/2016
Sacher, J. Theodore	Social Studies Toby Farms	Elementary Teacher Main Street	10/17/2016

FURTHER RESOLVED, that the following **resignations** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Ferguson, Kaitlyn	Elementary Teacher CUSA	9/22/2016 0547
Frees, Nicole	Ins. Teacher Leader District Wide	11/04/2016 0051
Marucci, Marianne	Elementary Teacher CUSA	11/26/2016 0514
Eldridge, Stacey	Art Teacher Toby Farms	9/22/2016 0372
Rodriguez, Nixa	Psychologist Toby Farms	12/6/2016 0387
Wargo, William	Administration	10/28/2016 0528

FURTHER RESOLVED, that the following **leaves of absence** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Position/Location</u></b>	<b><u>Effective Date</u></b>
Graves, Carla	Secretary Chester High School	10/3/2016-11/4/2016 FMLA
Kurman-Malriat Mildred	Teacher Chester High School	10/11/2016-1/11/2017 FMLA

FURTHER RESOLVED, that the following **additional Fall High/Middle School Coaches** be approved on the effective date respectively noted:

<b><u>Name</u></b>	<b><u>Activity</u></b>	<b><u>Amount</u></b>
Terry, LaFennis	Assistant Football Coach	\$5,250

FURTHER RESOLVED, that the following employees work be approved as **Homebound Instructors** for the 2016-2017 school years respectively noted:

**Name**

Burns, Tonya  
 Grasty, Miguelina  
 Graves, Sheryl  
 Lindsey, Leslie  
 Mahoney, Kaitlyn  
 Plank, Jessica  
 Quattlebaum, Nathaniel  
 Sanders, Dakisha  
 Seefeldt, Barbara  
 Stewart, William  
 Walker, Tammy  
 Zimmer, Claire

**Executive Sponsor:** Alvina Jenkins

**B-2 Tuition Reimbursement for 2016-17 school year**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the tuition reimbursement for the 2016-2017 school year as listed below:

<b><u>Name</u></b>	<b><u>Number of Credits Submitted</u></b>	<b><u>Number of Credits Approved</u></b>	<b><u>Requested Amount</u></b>	<b><u>Approved Amount</u></b>
Adore-Ross, Andrea	12	12	7,140	7,140
Archibald, Jennifer	9	9	6,660	5,733
Barber, Tamiko	3	3	600	600
Bell, Brendan	9	9	6,642	6,642
Billops, Catherine	9	9	3,019	3,114
Brown, April	12	12	9,372	9,372
Butz, Stefanie	3	3	345	345
Campbell, Robert	9	9	4,149	4,038
Calvecchio, Thomas	3	3	2,307	2,307
Claro, Pablo	11	4	774	774
Dautel, Jean	9	9	9,213	8,127
Dawson, Terresa	18	12	18,218	12,012
Fredericks, Rachael	18	12	14,058	9,372
Jordan, Heather	14	12	7,005	4,717
George, Najah	6	6	2,076	2,076
March-Amegadzie, Roslyn	4.5	4.5	3,983	3,866
Nance, Jennifer	12	12	9,480	9,480
Neilson, James	12	12	8,892	8,892



Park, Jennifer	27	12	14,850	6,600
Pawlowski, Melanie	12	12	6,336	6,336
Qualls, Terrance	6	6	4,080	4,080
Quattlebaum, Nathaniel	12	12	9,504	7,920
Rawls, Evelyn	13	12	4,700	4,338
Snipes, Dwayne	15	12	9,905	7,919
Stewart, LaTasha	12	12	9,372	9,372
Washington, Tahira	13	12	9,897	8,278
Weatherly, Aliesa	3	3	1,410	1,410
White, Adrienne	12	12	6,336	6,336

**Payable From:** General Fund Budget

**Cost:** \$161,196

**Executive Sponsor:** Alvina Jenkins

**B-3 Educational Salary Advancement**

RESOLVED, that the Receiver, acting as the Board of Directors, grant approval for employees listed below to receive salary advancement for the 2016-2017 school year, with an increase of **\$15,986** total salary adjustments.

<u>Employee</u>	<u>From</u>	<u>To</u>
Baptiste, Lorrain	\$73,691 (M+30)	\$74,938 (DR)
Dautel, Jean	\$72,557 (M)	\$74,314 (M+45)
Dawson, Terresa	\$65,301 (M+30)	\$65,925 (M+45)
Johnson, Elizabeth	\$55,778 (M)	\$56,345 (M+15)
Jordan, Heather	\$53,511 (B+24)	\$64,168 (M)
Stewart, LaTasha	\$78,849 (M)	\$79,983 (M+30)

**Executive Sponsor:** Alvina Jenkins

**BUSINESS AGENDA**

**C-1 Reports of the tax collectors: \$10,549,127.38**

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period September 1, 2016 through September 30, 2016 in the amount of \$10,549,127.38 be received, be noted upon the Minutes and filed.

**Executive Sponsor:** Karen DeShullo

**C-2 Approval of the Treasurer's Report/Budget Report**

RESOLVED, that the attached Treasurer's Report/Budget Report for the fiscal month ended September 30, 2016 be APPROVED by the Receiver, acting as the Board of School Directors.

**Executive Sponsor:** Karen DeShullo

**C-3 General Fund Budget: \$1,244,085.63. Approval of payrolls**

RESOLVED, that the payrolls dated in September, 2016 of the various accounts totaling for all accounts the grand sum of \$1,244,085.63, be approved by the Receiver, acting as the Board of School Directors.

**General Fund Budget: \$10,607,978.67. Approval of list of payments**

RESOLVED, that the attached list of payments of the various accounts totaling for all accounts and funds the grand sum of \$10,607,978.67, of which General Fund payments total \$10,363,715.92, and Food Services Fund payments total \$244,262.75 and Capital Projects Fund payments total \$0, a copy of which has been given to the Receiver, acting as the Board of School Directors, and a copy of which is now before the Receiver, be APPROVED, and that said list of payments be incorporated into the October 20, 2016 Minutes.

**Payable from:** General Fund Budget

**Executive Sponsor:** Karen DeShullo

**C-4 Approval to amend existing arrangement with Sungard K-12 Education**

RESOLVED, that the Receiver, acting as the Board of School Directors, amend the existing arrangement with Sungard K-12 Education to provide an additional Cognos author license for operating within the report-building environment of the current student information system (eSchoolPlus).

**Payable From:** General Budget  
**Cost:** \$65 monthly, as a recurring cost  
**Executive Sponsor:** Joshua Culbertson

**C-5 Approval of the Managed Services Agreement with Interactive Health LLC/ACA TRACK**

RESOLVED, that the Receiver, acting as the Board of Directors, approves the Managed Services Agreement with Interactive Health LLC / ACA TRACK to perform administrative services, including but not limited to the preparation of Forms 1094-C and 1095-C for the 2016 calendar year, in conjunction with the Affordable Care Act (ACA) at a cost of 90 cents per employee per month, plus \$2.95 per employee for printing and mailing, for an estimated total cost not to exceed \$5,300.

**Payable From:** General Budget  
**Cost:** 5,300  
**Executive Sponsor:** Alvina Jenkins/Karen DeShullo

**C-6 Approval of Benefit Services Agreement with Gallagher Benefit Services**

RESOLVED, that the Receiver, acting as the Board of Directors, approves the Benefit Services Agreement with Gallagher Benefit Services to perform liaison services for the 2016 calendar year, in conjunction with the Affordable Care Act (ACA) at a cost of \$5,000.

**Payable From:** General Budget  
**Cost:** 5,000  
**Executive Sponsor:** Alvina Jenkins/Karen DeShullo

**C-7 Approval to terminate the contract with Softmart, Inc**

RESOLVED, that the Receiver, acting as the Board of School Directors, approve the contract termination submitted by Softmart, Inc, the licensed providers for the Lancaster-Lebanon Intermediate Unit (IU 13), cancelling its provision of Adobe Creative Cloud licenses on a District-level to the Chester Upland School District.

**Executive Sponsor:** Joshua Culbertson

**C-8 Approval to enter into a business arrangement with LogiSoft**

RESOLVED, that the Receiver, acting as the Board of School Directors, enter into a business arrangement with the LogiSoft for the provision of Adobe Creative Cloud licenses on a District-level to the Chester Upland School District.

**Payable From:** General Fund Budget

**Cost:** \$12,440

**Executive Sponsor:** Joshua Culbertson

**C-9 Approval to establish a contract with SchoolPointe**

RESOLVED, that the Receiver, acting as the Board of School Directors, establish a contract with SchoolPointe for the purposes of website hosting and support for the 2016-2017 year, beginning in October, 2016.

**Payable From:** General Fund Budget

**Cost:** \$5000 for transition and hosting until June 30, 2016, with a cost between \$4,000-\$7,000 for year 2 and beyond, depending on additional features the district wishes to implement.

**Executive Sponsor:** Joshua Culbertson

**C-10 Approval to amend existing arrangement with Sungard K-12 Education**

RESOLVED, that the Receiver, acting as the Board of School Directors, amend the existing arrangement with Sungard K-12 Education to provide an additional Cognos author license for operating within the report-building environment of the current student information system (eSchoolPlus).

**Payable From:** General Fund Budget

**Cost:** \$65 monthly, as a recurring cost

**Executive Sponsor:** Joshua Culbertson

**C-11 Approval for Joshua Culbertson to attend the 2017 PDE Data Summit**

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for Joshua Culbertson to attend the 2017 PDE Data Summit at the Hershey Lodge in Hershey, PA on March 11 through March 15, 2017. This is without loss of pay and expenses including registration, travel, meals, and transportation not to exceed \$850.00.

**Payable From:** Title I

**Cost:** Not to Exceed \$850

**Executive Sponsor:** Joshua Culbertson