

**CHESTER UPLAND SCHOOL DISTRICT
MINUTES OF THE RECEIVER'S
MEETING OF THE PUBLIC**

**August 15, 2013
6:15 P.M.**

A Public Meeting of the Receiver of the Chester Upland School District was held this evening at the Administration Building of the Chester Upland School District, located at 1720 Melrose Avenue, Chester, Pennsylvania.

Executive Staff Present: Mr. Joseph P. Watkins, Receiver
 Mr. George Crawford, Chief Financial Officer
 Dr. Tamara Thomas-Smith, Deputy Superintendent

Solicitor: Leo A. Hackett, Esquire

Special Counsel: George B. Dawson, Esquire

Absent: Mr. Gregory G. Shannon, Superintendent
 Ms. Andria Saia, Assistant Superintendent for Student Services

The Receiver's meeting opened with the Pledge of Allegiance to the Flag led by George B. Dawson, Esquire.

NOTICE OF ADVERTISED MEETING

(COPY OF ADVERTISED NOTICE ATTACHED)

Joseph P. Watkins, Receiver, commended the entire community for their dedication and efforts in helping to increase the District's enrollment for the 2013-2014 school year. To date there are 2,800 students enrolled for the upcoming school year.

Audience applause

STUDENT RECOGNITION

None.

STUDENT REPRESENTATIVES TO THE RECEIVER

None.

REPORT FROM THE SUPERINTENDENT

On behalf of the Superintendent, Dr. Tamara Thomas-Smith, Deputy Superintendent, thanked the community members who assisted the District in enrolling students for the 2013-2014 school year. She stated that the District is looking forward to working with the community in order to help us deliver the promises made to our families to have a quality school district for their children.

PRESENTATIONS

Josh Culbertson, Director of Accountability and Assessment, made a power point presentation demonstrating how magnet high schools would increase student enrollment by 400 students per year through out the next three years ending in 2017.

APPROVAL OF MINUTES OF THE PREVIOUS MEETING OF JUNE 27, 2013 AND JULY 18, 2013

THE MINUTES OF THE PREVIOUS MEETINGS OF JUNE 27, 2013 AND JULY 18, 2013 WERE APPROVED BY JOSEPH P. WATKINS, RECEIVER.

PUBLIC COMMENT ON AGENDA ITEMS

Anthony Johnson, School Board Member – Regarding Item B-1, Page 5, expressed his concerns regarding the new structure of the school safety department. Expressed his concerns regarding the appointment of a Community Liaison who is not from the Chester Upland community. Expressed his concerns regarding the proposed magnet high school agreement with Widener and CUSA.

Joe Watkins responded.

Joseph P. Watkins, Receiver, commended Ronald Smallwood, Acting Director of School Safety/School Safety Officer, for a job well done.

Audience applause

Dennis Martinelli – Commended the new staff for all they are doing to provide the students of the District with a good education and a safe environment.

Delores Shelton – Regarding Item #B-1, Page 5, expressed her concerns regarding the Manager of Climate and School Culture and the Community Liaison positions. Inquired as to if those positions were advertised? Expressed her concerns regarding the proposed magnet high school agreement with Widener and CUSA.

Joe Watkins responded.

Will Richan – Requested an update on Charter School Oversight.

Joe Watkins responded.

Dr. Tamara Thomas-Smith responded.

Anthony Johnson, School Board Member, gave George Dawson, Esquire, a book with all of the findings of the Charter School Oversight Committee(Charlie L. Warren II, Anthony Johnson, Bettie McClairen and Martha Newman).

Lawrence Hamm – Questioned the capacity of the Toby Farms school?

Josh Culbertson responded.

Joe Watkins responded.

Charlie L. Warren II, School Board Member – Asked for the personnel agenda items to be tabled until more information is obtained regarding the new positions? Expressed his concerns regarding the proposed magnet high school partnership with Widener and CUSA. Stated that the School Board had formed an oversight committee and presented their findings, but now it is the Receiver’s responsibility to appoint someone to oversee the charter schools.

Joe Watkins responded.

John Shelton, Jr., CUESPA President - Regarding Item #B-1, Page 5, expressed his concerns regarding the Manager of Climate and School Culture position, the Community Liaison position as well as all of the new positions and the salary increases. Expressed his concern with the fact that the District has not settled on a contract with the teachers. Regarding the proposed partnership with Widener and CUSA, inquired as to who will staff the new magnet high schools?

Jean Arnold - Regarding Item #B-1, Page 5, expressed her concerns regarding the Manager of Climate and School Culture and the Community Liaison positions and asked that their appointments be tabled? Asked that Chester, Upland and Chester Township individuals be considered for community positions? Expressed her concerns regarding the proposed magnet high school partnership with Widener and CUSA.

Joe Watkins responded.

EDUCATION AGENDA

A-1 IDEA and ACCESS Funds: Approval for special education teachers to write IEPs and facilitate IEP Meetings.

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following special education teachers to write IEPs and facilitate IEP meetings at a rate of \$25.00 per hour for incoming Early Intervention, newly identified and reevaluated students for a period beginning June 30, 2013 thru August 30, 2013.

Markeisha Dixon-Bell
Stephanie Bryan
Sheryl Graves
James Nielsen
Rachel Pondok
Myra Pope

Payable from: IDEA and ACCESS Funds
Executive Sponsor: Andria Saia

A-2 Title I Funds: Approval to amend Resolution A-5 of July 18, 2013 – Approval of Payment – Safety Care Initial Training – 7/24/13 & 7/25/13.

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to amend Resolution A-5 of July 18, 2013. Staff member Mary Jackson's rate of pay will be changed from Bus Aide at the rate of \$10.99 per hour to Bus Aide at the rate of \$14.84 per hour.

Payable from: Title I Funds
Executive Sponsor: Andria Saia

A-3 IDEA and ACCESS Funds: Approval to amend Resolution A-6 of July 18, 2013 – Approval of Payment – Safety Care Initial Training – 8/6/13 & 8/7/13.

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to amend Resolution A-6 of July 18, 2013. Staff member Maia White's rate of pay will be changed from Bus Aide at the rate of \$10.99 per hour to Bus Aide at the rate of \$14.84 per hour.

Payable from: IDEA and ACCESS Funds
Executive Sponsor: Andria Saia

A-4 ACCESS Funds: Approval to enter into a contractual agreement with the Crozer Community Hospital Mental Health Division of the Crozer-Keystone Health System Network.

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to enter into a contractual agreement with the Crozer Community Hospital Mental Health Division of the Crozer-Keystone Health System Network to provide supplemental Mental Health services for students who will attend the Chester Upland School District Clipper Academy for the 2013-2014 school year.

Payable from: IDEA and ACCESS Funds
Executive Sponsor: Andria Saia

The executive sponsors briefly summarized their education agenda items to those in attendance.

EDUCATION AGENDA ITEMS #A-1 THRU #A-4 WERE APPROVED BY JOSEPH P. WATKINS, RECEIVER.

PERSONNEL AGENDA

B-1 General/Categorical Funds. Approval of appointments, correction of appointments, change of appointment date, leave of absence, retirement, resignation, reassignments and fall (high school) coaching appointments.

RESOLVED, that the following **appointments** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>	<u>New Position or Replacement</u>
Carter, Earl	Manager of Climate and School Culture Chester High School	\$90,000 12 months	08/19/13	New Position 2013-2014 G.F.B.
Oeschger, Amy	Guidance Counselor STEM Magnet High School	\$70,324.40 (M+30/4) 10 months +18 days (+\$800)	08/28/13	New Position 2013-2014 G.F.B.
Patterson Jr., LeRoy	Director of School Safety Chester High School	\$86,000 12 months	08/20/13	Replacement 2013-2014 G.F.B.
Simpkins, Jacqueline	Teacher, Special Education Elementary	\$59,973 + \$200 (M/3) 10 months	08/28/13	New Position 2013-2014 G.F.B.
Singleton, Anthony	Community Liaison Chester High School	\$60,000 12 months	08/19/13	New Position 2013-2014 G.F.B.
Sloan, Nicole	Teacher, Mathematics Chester High School	\$44,668 (B+16/2)	08/28/13	New Position 2013-2014 G.F.B.

(b) Non Professional

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>	<u>New Position or Replacement</u>
Grant, Valerie	Special Education Assistant Administration Building	\$44,900 12 months	08/05/13	Replacement 2013-2014 G.F.B.
Miles, Scott	Van Driver Transportation Department	\$16.37/hour 10 months	08/22/13	Replacement 2013-2014 G.F.B.

FURTHER RESOLVED, that the following **correction of appointments** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>	<u>New Position or Replacement</u>
Culbertson, Joshua	Director of Accountability and Assessment & Information Technology	\$110,000 12 months	08/01/13	New Position 2013-2014 G.F.B.
McAlister, Constance	Principal Chester High School	\$130,000 12 months	08/15/13	Replacement 2013-2014 G.F.B.

FURTHER RESOLVED, that the following **change of appointment date** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Thomas Smith, Tamara	Deputy Superintendent for Curriculum and Instruction Administration Building	07/30/13

FURTHER RESOLVED, that the following **leave of absence** be approved on the effective date respectively noted:

(b) Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Stolley, Barbara	Teacher, Kindergarten Chester Upland School of the Arts	09/01/13-06/30/14 (Medical Sabbatical)

FURTHER RESOLVED, that the following **retirement** be approved on the effective date respectively noted:

(a) Non Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Brooks Sr., Maurice	Custodian Administration Building	08/30/13

FURTHER RESOLVED, that the following **resignation** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Gamble, Kathleen	Teacher, Social Studies Toby Farms Intermediate School	08/02/13

FURTHER RESOLVED, that the following **reassignments** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
DeShullo, Karen	Assistant Business Administrator Administration Building \$125,000/12 months	Business Administrator Administration Building \$140,000/12 months	09/01/13

Ronald Smallwood	Acting Director of School Safety School Safety Department \$35,000/12 months	School Safety Officer School Safety Department \$17,277/10 months	08/08/13
------------------	--	---	----------

FURTHER RESOLVED, that the following **fall (high school) coaching appointments** be approved as respectively noted:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Legette, Jeffery	Athletic Director	\$9,000.00
Crews, Charles	Head Football Coach	\$7,000.00
Terry, LaFennis	Assistant Football Coach	\$5,250.00
Wells, Wayne	Assistant Football Coach	\$5,250.00
Vacancy	Assistant Football Coach	\$5,250.00
Fryer, Thomasina	Head Coach, Volleyball	\$2,500.00
Shields, Carly	Assistant Coach, Volleyball	\$1,875.00
Wharton, James	Head Coach, Boys Cross Country	\$3,000.00
Thompkins, Alfred	Head Coach, Girls Cross Country	\$3,000.00
Providence, Joseph	Head Coach, Girls Tennis	\$2,100.00
Miah, Karen	Head Coach, Cheerleading	\$3,200.00
Hamm, Janifer	Assistant Coach, Cheerleading	\$2,400.00
Vacancy	Head Coach, Soccer (Club sport)	\$1,500.00
Vacancy	Head Coach, Golf (Club sport)	\$1,500.00

Executive Sponsor: Alvina Jenkins

B-2 Salary Adjustments for Confidential Secretarial Staff.

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the following employees to receive salary adjustments for the 2013-2014 school year, effective July 1, 2013:

Name:	From:	To:
Harris, Sonja	\$39,221.67	\$45,000
Mammi, Melinda	\$39,221.67	\$45,000
Whitehead, Terry	\$44,841.16	\$45,000

Executive Sponsor: Alvina Jenkins

B-3 Approval of Agreement No. PERA-C-212-199-E.

RESOLVED, that the agreement between the Chester Upland Education Association and the Chester Upland School District to resolve the Unfair Labor Practice Complaint filed with the Pennsylvania Labor Relations Board at No. PERA-C-12-199-E with the terms and conditions contained therein is hereby approved.

Payable from: 2012-2013 General Fund Budget
Executive Sponsor: Alvina Jenkins

The executive sponsors briefly summarized their personnel agenda items to those in attendance.

PERSONNEL AGENDA ITEMS #B-1 THRU #B-3 WERE APPROVED BY JOSEPH P. WATKINS, RECEIVER.

BUSINESS AGENDA

C-1 Reports of the tax collectors.

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period July 1, 2013 through July 31, 2013 in the amount of \$516,078.44 be received, be noted upon the Minutes and filed.

Executive Sponsor: George R. Crawford

C-2 Approval of the Treasurer's Report/Budget Report.

RESOLVED, that the attached Treasurer's Report/Budget Report for the fiscal month ended July 31, 2013 be APPROVED by the Receiver, acting as the Board of School Directors.

Executive Sponsor: George R. Crawford

C-3 General Fund Budget: \$7,852,822.06. Approval of list of payments.

RESOLVED, that the attached list of payments dated July 19, 2013, through August 15, 2013 checks numbering 00033156 through 00033322, of the various accounts totaling for all accounts the grand sum of \$7,852,822.06, a copy of which has been given to the Receiver, acting as the Board of School Directors, and a copy of which is now before the Receiver, be APPROVED, and that said list of payments be incorporated into the August 15, 2013 Minutes.

(LIST OF PAYMENTS ATTACHED)

General Fund Budget: \$1,195,827.06. Approval of payrolls.

RESOLVED, that the payrolls dated July 3, 2013, July 17, 2013 and July 31, 2013 of the various accounts totaling for all accounts the grand sum of \$1,195,827.06 be approved by the Receiver, acting as the Board of School Directors.

Payable from: General Fund
Executive Sponsor: George R. Crawford

C-4 Approval of Revised Package Insurance and Workers' Compensation Renewal

RESOLVED, that the Revised Package Insurance and Workers' Compensation Renewal for 2013-2014 is approved.

Executive Sponsor: George R. Crawford

C-5 Approval of Renewal Agreement – BTaylor Public Affairs, LLC

RESOLVED, that the renewal agreement with BTaylor Public Affairs, LLC is hereby approved for the period July 15, 2013 to June 30, 2014 for an amount not to exceed Sixty Thousand (\$60,000.00) Dollars under the revised terms and conditions.

Executive Sponsor: George R. Crawford

C-6 Approval of PlanCon Applications, Part K.

RESOLVED, that the acceptance of the PlanCon Part K filed with the Pennsylvania Department of Education regarding reimbursement on the General Obligation Bonds, Series of 2008, is hereby approved.

Executive Sponsor: George R. Crawford

C-7 Approval of Expiration of Independent Contractor Agreement – Joseph Aponik

RESOLVED, that the expiration of Independent Contractor Agreement for Chester High School scheduling services with Joseph Aponik, effective August 15, 2013, is hereby approved.

Executive Sponsor: George R. Crawford

C-8 Approval of Business Office Operating Procedures Policies

RESOLVED, that the Receiver, acting as the Board of School Directors, approve the following Policies.

No. 610: Purchases Subject to Bid/Quotation

- No. 611: Purchases Budgeted
- No. 612: Purchases Not Budgeted
- No. 613: Cooperative Purchasing
- No. 617: Petty Cash

(SEE ATTACHMENTS)

Executive Sponsor: George R. Crawford

610. PURCHASES SUBJECT TO BID/QUOTATION	
1. Authority SC 751, 807.1	It is the policy of the Governing Body to obtain competitive bids and price quotations for products and services where such bids or quotations are required by law or may result in monetary savings to the school district.
2. Guidelines SC 120, 751, 807.1	The amounts contained in this policy regarding competitive bid and price quotation requirements are subject to adjustments based on the Consumer Price Index.
	<u>Competitive Bids</u>
SC 751, 807.1	When seeking competitive bids, the Governing Body shall advertise once a week for three (3) weeks in not less than two (2) newspapers of general circulation.
	After due public notice advertising for competitive bids, the Governing Body shall be authorized to:
SC 807.1	1. Purchase furniture, equipment, school supplies and appliances costing a base amount of \$18,500 or more, unless exempt by law.
SC 751	2. Contract for construction, reconstruction, repairs, maintenance or work on any school building or property having a total cost or value of more than \$18,500, unless exempt by law.
SC 751, 807.1	The Governing Body prohibits the practice of splitting purchases to avoid advertising and bidding requirements.

<p>SC 751, 807.1</p>	<p>With kind, quality and material being equal, the bid of the lowest responsible bidder meeting bid specifications shall be accepted upon resolution of the Governing Body, unless the Governing Body chooses to reject all bids.</p> <p style="text-align: center;">Page 1 of 2</p>
<p>SC 751</p>	<p>The Governing Body recognizes that emergencies may occur when imminent danger exists to persons or property or continuance of existing school classes is threatened, and time for bidding cannot be provided because of the need for immediate action. Bidding decisions in the event of such emergencies shall be made in accordance with existing legal requirements.</p>
	<p><u>Price Quotations</u></p>
<p>SC 807.1</p>	<p>Unless exempt by law, at least three (3) written or telephonic price quotations shall be requested by the Governing Body for:</p>
<p>SC 807.1</p>	<p>1. Furniture, equipment, school supplies and appliances costing a base amount of more than \$10,000 but less than \$18,500.</p>
<p>SC 751</p>	<p>2. All contracts for construction, reconstruction, repairs, maintenance or work on any school building or property, having a total cost or value of more than \$10,000 but less than \$18,500.</p>
	<p>If it is not possible to obtain three (3) quotations, a memorandum must be kept on file showing that fewer than three (3) qualified vendors exist in the market area. The written price quotations, written records of telephonic price quotations and memoranda shall be kept on file for three (3) years.</p>
	<p><u>Work Performed By District Maintenance Personnel</u></p>
<p>SC 751</p>	<p>The Governing Body may authorize district maintenance personnel to perform</p>

<p>3. Delegation of Responsibility SC 751, 807.1</p>	<p>construction, reconstruction, repairs or work having a total cost or value of less than \$10,000.</p> <p>The Governing Body may grant the Governing Body Secretary or Purchasing Agent the authority to purchase supplies and award contracts in the amount and manner designated by applicable law.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 120, 751, 807.1</p> <p>Local Government Unit Electronic Bidding Act – 62 Pa. C.S.A. Sec. 4601 et seq.</p> <p style="text-align: center;">Page 2 of 2</p> <p style="text-align: center;">611. PURCHASES BUDGETED</p> <p>1. Authority SC 751, 807.1</p> <p>2. Delegation of Responsibility SC 609, 751, 807.1</p> <p>SC 609, 751, 807.1</p> <p>It is the policy of the Governing Body that when funds are available all purchases contemplated within the current budget and not subject to bid shall be made in a manner that ensures the best interests of the district.</p> <p>All purchases that are within budgetary limits may be made upon authorization of the Purchasing Agent and/or Superintendent, unless the contemplated purchase is for more than \$18,500, in which case prior approval by the Governing Body is required.</p> <p>All purchase order requests must be referred to the Purchasing Agent, who shall check whether the proposed purchase is subject to bid; whether sufficient funds exist in the budget; and whether the material might be available elsewhere in the district.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 508, 609, 751, 807.1</p>
--	--

	Page 1 of 1
--	-------------

	612. PURCHASES NOT BUDGETED
1. Purpose	<p>The laws of the state and the interests of the community require fiscal responsibility by the Governing Body in the operation of the school district. Appropriate fiscal controls shall be adopted to ensure that public funds are not disbursed in amounts in excess of the appropriations provided to the district.</p>
2. Authority SC 607, 609, 631, 687	<p>When funds are not available for a proposed appropriation, a legal transfer from one class of expenditure to another may be made by the Governing Body in the last nine (9) months of the fiscal year if it is apparent that the necessary surplus funds do exist in another appropriation, the procedures specified in the School Code are followed, and it can be demonstrated that the proposed expenditure would be educationally warranted in the current fiscal year.</p>
3. Guidelines	<p>In the event of emergency, which exists whenever the time required for the Governing Body to act in accordance with regular procedures would endanger life or property or threaten continuance of existing school classes, a purchase order may be authorized by the Superintendent or Chief Financial Officer.</p> <p>When budgeted funds are allocated on a building basis, the total amount budgeted may not be exceeded without prior approval.</p> <p>Any expenditures in excess of appropriation made in conformance with this policy shall be reported to the Governing Body at the next meeting, with a recommendation of funds to be transferred to cover said purchase.</p>

	<p>References:</p> <p>School Code – 24 P.S. Sec. 607, 609, 631, 687</p> <p>Governing Body Policy – 611</p> <p style="text-align: right;">Page 1 of 1</p>
--	--

	613. COOPERATIVE PURCHASING
<p>1. Authority SC 521, 751, 807.1 53 Pa. C.S.A. Sec. 2303</p>	<p>The Governing Body recognizes the advantages of centralized purchasing. Therefore, the Governing Body encourages the administration to seek the benefits and savings that may accrue through joint agreements with other political subdivisions for the purchase of supplies, equipment or services.</p>
<p>2. Delegation of Responsibility</p>	<p>The Governing Body authorizes the Superintendent or Chief Financial Officer to negotiate appropriate cooperative purchase agreements with other political subdivisions, in accordance with law and Governing Body policy.</p>
<p>3. Guidelines 53 Pa. C.S.A. Sec. 2301 et seq</p>	<p>Cooperative purchases require an agreement approved by the Governing Body and the participating contracting body(s). All such agreements must conform to relevant provisions of the School Code.</p>
	<p>References:</p> <p>School Code – 24 P.S. Sec. 521, 751, 807.1</p> <p>Intergovernmental Cooperation – 53 Pa. C.S.A. Sec. 2301 et seq.</p>

	Page 1 of 1
--	-------------

	617. PETTY CASH
1. Purpose	Petty cash funds may be used for designated purposes but shall be subject to adequate controls and safeguards.
2. Authority	The Governing Body authorizes the establishment of petty cash funds under the control of designated employees in district buildings.
3. Delegation of Responsibility	Each responsible employee shall ensure that petty cash funds are spent only for designated purposes. The person responsible for each petty cash fund shall prepare a monthly total of the disbursement of petty cash funds. References: School Code – 24 P.S. Sec. 510

	Page 1 of 1
--	-------------

C-9 Approval of appointment to Delaware County Public School Healthcare Trust – Alvina Jenkins

RESOLVED, that the Receiver, acting as the Board of School Directors, approve the appointment of Alvina Jenkins, replacing George R. Crawford, as a trustee to Delaware County Public School Healthcare Trust effective August 16, 2013.

Executive Sponsor: George R. Crawford

C-10 Approval of Independent Contractor Agreement – Steve Weintraub

RESOLVED, that the Receiver, acting as the Board of School Directors, authorize a Independent Contractor Agreement with Steve Weintraub to provide Chester High School scheduling services for the period beginning on August 16, 2013 and ending on September 13, 2013 at the rate of Two Hundred Ninety-Five Dollars (\$295.00) per day subject to the terms and conditions of the Agreement.

Payable from: General Fund
Executive Sponsor: George R. Crawford

C-11 Approval of Independent Contractor Agreement – James Lee

RESOLVED, that the Receiver, acting as the Board of School Directors, authorize a Independent Contractor Agreement with James Lee to provide Chester High School scheduling services for the period beginning on September 16, 2013 and ending on June 30, 2014 at the rate of Two Hundred Ninety-Five Dollars (\$295.00) per day subject to the terms and conditions of the Agreement.

Payable from: General Fund
Executive Sponsor: George R. Crawford

The executive sponsors briefly summarized their business agenda items to those in attendance.

BUSINESS AGENDA ITEMS #C-1 THRU #C-11 WERE APPROVED BY JOSEPH P. WATKINS, RECEIVER.

SUPPLEMENTAL EDUCATION AGENDA

A-5 Approval of Grade Configuration.

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval for the grade configuration as listed below:

- Stetser would serve grade Pre-K to 6, with 1 Pre-K classroom.
- Main Street would serve grades Pre-K to 5, with 2 Pre-K classrooms.
- CUSA would serve grades Pre-K to 5, with 2 Pre-K classrooms.
- STEM at Showalter would serve grades 7-12.
- Toby Farms would serve grades 4-8.

Executive Sponsor: Joshua Culbertson

A-6 General Funds: \$850,828 – Approval to enter into contractual agreement with Camelot Schools to provide alternative and accelerated Credit Recovery Programs.

RESOLVED, that the Receiver, acting as the Board of School Directors, grant approval to enter into a contractual agreement with Camelot Schools, in the amount of \$850,828, to provide alternative and accelerated Credit Recovery Programs at Chester High School.

Payable from: General Fund
Executive Sponsor: Andria Saia

A-7 Approval of Compensatory Education Agreement for the 2012-2013 school year with PHILCOP.

RESOLVED, that the Compensatory Education Agreement for the 2012-2013 school year with PHILCOP along with payment of attorney fees as agreed to in Case #12-132 are hereby approved.

Executive Sponsor: George R. Crawford

The executive sponsors briefly summarized their supplemental education agenda items to those in attendance.

SUPPLEMENTAL EDUCATION AGENDA ITEMS #A-5 THRU #A-7 WERE APPROVED BY JOSEPH P. WATKINS, RECEIVER.

SUPPLEMENTAL PERSONNEL AGENDA

B-4 General/Categorical Funds. Approval of appointments.

RESOLVED, that the following **appointments** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>	<u>New Position or Replacement</u>
Archibald, Jennifer	Teacher, English Chester High School	\$45,121 (B+24/1) 10 months	08/28/13	Replacement 2013-2014 G.F.B.
Brown, April	Assistant Principal STEM High School	\$109,504 12 months	08/20/13	New Position 2013-2014 G.F.B.
Brown, Tara	Assistant Principal Toby Farms Intermediate School	\$92,500 12 months	08/20/13	Replacement 2013-2014 G.F.B.
Greaves, Alexis	Principal STEM High School	\$115,788 12 months	08/20/13	Replacement 2013-2014 G.F.B.
Highsmith, Diane	Principal Toby Farms Intermediate School	\$115,788 12 months	08/20/13	Replacement 2013-2014 G.F.B.
Perry, Sabrina	Teacher, Special Education Stetser Elementary School	\$65,301 + \$200 (M+30/5) 10 months	08/28/13	Replacement 2013-2014 G.F.B.
Pryor, Shanna	Health and Human Service Coordinator	\$55,778 10 months	08/28/13	New Position 2013-2014 G.F.B.

Executive Sponsor: Alvina Jenkins

The executive sponsors briefly summarized their supplemental personnel agenda items to those in attendance.

SUPPLEMENTAL PERSONNEL AGENDA ITEM #B-4 WAS APPROVED BY JOSEPH P. WATKINS, RECEIVER.

SUPPLEMENTAL BUSINESS AGENDA

C-12 Approval of the Race to the Top – Phase 3.(RTT3) DCIU Agreement.

RESOLVED, that the Receiver, acting as the Board of School Directors approve the Race to the Top – Phase 3 (RTT3) DCIU Agreement.

Executive Sponsor: George R. Crawford

C-13 Approval of Attendance Policies.

RESOLVED, that the Receiver, acting as the Board of School Directors, approve the following policies:

318. PENALTIES FOR TARDINESS	
1. Authority SC 510 Pol. 332	Punctual and reliable attendance by administrative, professional and support employees is essential for the operation of district schools. Therefore, a prerequisite for efficient performance of job functions by employees is the punctual commencement and proper completion of all assigned duties.
2. Delegation of Responsibility	It shall be the responsibility of the Superintendent or designee to assess penalties when a district employee fails to meet attendance requirements.
	References: School Code – 24 P.S. Sec. 510 Board Policy – 332

--	--

	<p>332. WORKING PERIODS</p>
<p>1. Authority</p> <p style="padding-left: 40px;">SC 510, 1504 Pol. 804</p>	<p>Work schedules required for administrative, professional and support employees shall be clearly specified to ensure regular attendance by employees and consistent operation of the district.</p> <p>The Board has the authority and responsibility to determine the hours during which district programs and services shall be available to students and the community, consistent with the administrative compensation plan, individual contracts, applicable collective bargaining agreements, and Board resolutions.</p>
<p>2. Delegation of Responsibility</p> <p style="padding-left: 40px;">SC 1504</p>	<p>The Superintendent or designee shall develop administrative regulations to ensure district employees adhere to their assigned work schedules.</p> <p>Professional personnel shall have a duty-free lunch period of not less than thirty (30) minutes.</p> <p>During the times students are in attendance, professional staff may be assigned extra or alternative duties, distributed equitably when possible, at the discretion of the building principal.</p> <p>All professional staff members are expected to attend each faculty meeting unless specifically excused by the responsible administrator.</p> <p>References:</p> <p>School Code – 24 P.S. Sec. 510, 1504</p> <p>Board Policy – 000, 318, 804</p>

--	--

Executive Sponsor: George R. Crawford

C-14 Approval of Grant E-Signer Resolution.

RESOLVED, that the Grant-E Signer Resolution is hereby approved.

Executive Sponsor: George R. Crawford

The executive sponsors briefly summarized their supplemental business agenda items to those in attendance.

SUPPLEMENTAL BUSINESS AGENDA ITEMS #C-12 THRU #C-14 WERE APPROVED BY JOSEPH P. WATKINS, RECEIVER.

ADJOURNMENT

There being no further business *Receiver Joseph P. Watkins* adjourned the meeting at 8:05 pm.

**CHESTER UPLAND SCHOOL DISTRICT
FINANCIAL RECOVERY RECEIVER**

Joseph P. Watkins

Date