

**Chester-Upland School District
Board of School Directors**

**PUBLIC MEETING
AGENDA**

October 18, 2012

- 1. Call to Order**
- 2. Pledge of Allegiance to the Flag**
- 3. Roll Call**
- 4. Approval of Minutes of previous meeting of September 20, 2012**
- 5. Report of Executive Session**
- 6. Report from the Superintendent**
- 7. Public Comment on Agenda Items**
- 8. Education Agenda**
 - A-1 Homebound Instruction for Student(s).
 - A-2 Tutoring Service for Student(s).
 - A-3 2012-2013 General Fund Budget: \$3,000.00 – Approval to enter into a Special Education Agreement.
 - A-4 2012-2013 General Fund Budget: \$7,500.00 – Approval to enter into a Special Education Agreement.
 - A-5 Title I Set Aside Funds: \$7,334.00 – Approval to attend the Family Involvement Conference.
 - A-6 Title I Set Aside Funds: \$700,000.00 – Authorization to enter into agreements with Supplemental Educational Service providers.
 - A-7 Approval to attend the College and Career Literacy Summit.
 - A-8 Title I Funds: \$50,440.00 – Approval to use Title I funds to support Reading Olympics Teams.
 - A-9 Approval to attend the 16th Annual Eastern Pennsylvania Special Education Administrators Conference. **

A-10 Title II Funds: \$12,000.00 – Approval to use Title II funds to support district-wide staff development. **

9. Personnel Agenda

B-1 General/Categorical Funds. Approval of appointments, leave of absence, return from leave of absence, retirements, resignations, job abandonment, reassignments, transfers, terminations and fall (high school) coaching appointments. **

B-2 21st Century Community Learning Centers 2012-2013 After-School Program.

B-3 21st Century Community Learning Centers 2012-2013 Credit Recovery Program.

10. Business Agenda

C-1 Reports of the tax collectors. **

C-2 Approval of the Treasurer’s Report/Budget Report

C-3 General Fund: \$7,946,142.15. Approval of list of payments and Approval of payrolls.

C-4 Approval of Appointment – Dr. Tony Watson **

C-5 Approval of Appointment – Dr. Thomas Persing **

C-6 Approval of Appointment – Brian Feick **

C-7 2012-2013 Budget detail listing of employees, positions, and salaries as required annually with the Budget. **

11. Public Comment on Non-Agenda Items

12. Adjournment

**THIS ITEM HAS BEEN ADDED OR CHANGED SINCE THE CONFERENCE MEETING

**Chester-Upland School District
Board of School Directors**

**PUBLIC MEETING
AGENDA**

October 18, 2012

EDUCATION AGENDA

A-1 Homebound Instruction for student(s).

RESOLVED, that the Board of School Directors grant approval for student(s) listed below by student identification number to receive homebound instruction:

Student ID#:	School:	Effective Dates:
081267	Chester High	09/10/12-12/07/12
072931	Toby Farms	09/04/12-12/03/12
082973	Chester High	09/18/12-12/14/12
066528	STEM Magnet	09/20/12-12/14/12

Payable from: 2012-2013 General Fund Budget

Executive Sponsor: Dr. Thomas Persing

A-2 Tutoring for student(s).

RESOLVED, that the Board of School Directors grant approval for student(s) listed below by student identification number to receive tutoring service:

Student ID#:	School:	Effective Dates:
074885	STEM Magnet	09/10/12-12/21/12
066455	STEM Magnet	09/10/12-12/21/12
071311	Stratford Friends	09/17/12-12/21/12

Payable from: 2012-2013 General Fund Budget

Executive Sponsor: Dr. Thomas Persing

A-3 2012-2013 General Fund Budget: \$3,000.00 - Approval to enter into a Special Education Agreement.

RESOLVED, that the Board of Directors authorize the Superintendent to enter into a Special Education Settlement Agreement with Student #210682 to pay Mimi Rose, Esquire, Attorney fees of Three Thousand (\$3,000.00) dollars.

Payable from: 2012-2013 General Fund Budget

Executive Sponsor: Mary Payne

A-4 2012-2013 General Fund Budget: \$7,500.00 – Approval to enter into a Special Education Agreement.

RESOLVED, that the Board of Directors authorize the Superintendent to enter into a Special Education Settlement Agreement with Student #069370 which includes attorneys' fees to McKinley & Ryan, LLC not to exceed Seven Thousand Five Hundred Dollars (\$7,500.00).

Payable from: 2012-2013 General Fund Budget

Executive Sponsor: Mary Payne

A-5 Title I Set Aside Funds: \$7,334.00 – Approval to attend the Family Involvement Conference.

RESOLVED, that the Board of School Directors approves payment for eight parents and one CUSD employee, the Director of Federal Programs, (9 total people) to attend the Family Involvement Conference, October 28-31, 2012 in Lancaster, PA. Payment includes registration \$175/person=\$1,575), van rental (\$110/day=\$440), hotel (\$197/night for 3 nights=\$5,319 nights). Cost not to exceed \$7,334.00 total.

Payable from: Title I Set Aside Funds

Executive Sponsor: Rachel Foster

A-6 Title I Set Aside Funds: \$700,000.00 – Authorization to enter into agreements with Supplemental Educational Service providers.

RESOLVED, that the Board of School Directors enter into agreements with state-approved providers in an amount not to exceed \$700,000.00 to provide supplemental English Language Arts and Math Instruction designed to support and compliment school-day instruction. Schools to receive support are Chester High School, Chester Upland Cyber Academy, Chester Upland School of the Arts, Columbus, Main Street, and Stetser.

- The per pupil allocation for 2012-2013 is not to exceed \$1,391.84.

- The per session per student amount may not exceed the PDE established maximum rate of \$50.00. This amount is permitted only when there is instruction with a ratio of 3 students per tutor.
- Providers will be paid only for core instructional tutoring services.
- Providers will provide CUSD with sign in sheets and progress reports with parent signatures to validate the hours included on the monthly invoices.
- Providers for 2012-2013 include: A Plus Success; ACES; Achieve High Points; American Tutor, Inc., ATS Project Success; Huntington Learning Center; ICON; Kanmus Educational Support; Knowledge Points; Michael Anderson Learning; One on One Learning; One on One Tutoring; Pee Wee Prep; The Real Center; Rocket Learning; Trayma Enterprises

Payable from: Title I Set Aside Funds

Executive Sponsor: Rachel Foster

A-7 Approval to attend the College and Career Literacy Summit.

RESOLVED, that the Board of School Directors approve the attendance of the Assistant to the Superintendent at the College and Career Literacy Summit in Nashville, Tennessee, November 7-9, 2012. There is no cost to the district for this event.

Executive Sponsor: Rachel Foster

A-8 Title I Funds: \$50,440.00 – Approval to use Title I funds to support Reading Olympics Teams.

RESOLVED, that the Board of School Directors approve the use of Title I funds to support one Reading Olympics Team at each school (8 schools, 2 Coaches per school, 4 hours per week each at \$25/hour, for no more that 25 weeks), and the purchase of the books (\$10,200) and registration (\$30/team for a total of \$240) for the competition (April 29, 30 and May 1, 2013). Cost not to exceed \$50,440.00.

Payable from: Title I Funds

Executive Sponsor: Rachel Foster

A-9 Approval to attend the 16th Annual Eastern Pennsylvania Special Education Administrators Conference.

RESOLVED, that the Board of School Directors grant permission for Mary Payne and Susan Raiders, Special Education Supervisors to attend the 16th Annual Eastern Pennsylvania Special Education Administrators Conference in Hershey, Pennsylvania, October 24-26, 2012. Professional leave to be granted with no loss of pay or benefits.

BE IT FURTHER RESOLVED, the Board of School Directors grant approval for lodging (\$586), meals (\$60 per day) and travel (.555 per mile).

Payable from: IDEA Funds

Executive Sponsor: Dr. Anthony Georeno

A-10 Title II Funds: \$12,000.00 – Approval to use Title II funds to support district-wide staff development.

RESOLVED, that the Board of School Directors approve the use of Title II funds to support district-wide staff development on November 6, 2012 for core content area regular and special education teachers in grades K-12. Cost not to exceed \$12,000.00.

Payable from: Title II Funds

Executive Sponsor: Rachel Foster

PERSONNEL AGENDA

B-1 General/Categorical Funds. Approval of appointments, leave of absence, return from leave of absence, retirements, resignations, job abandonment, reassignments, transfers, terminations and fall (high school) coaching appointments.

RESOLVED, that the following **appointments** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>	<u>New Position or Replacement</u>
Burke, LaWanda	School Psychologist Chester High School	\$81,060.10 M + 30/9 10 months + 18 days	10/15/12	New Position 2012-2013 G.F.B.
Clark, Kenneth	Teacher, Long-Term Substitute Chester High School	\$100/day 10 months	10/09/12	New Position 2012-2013 G.F.B.
Smith, Frank	Teacher, Long-Term Substitute Chester High School	\$100/day 10 months	10/19/12	New Position 2012-2013 G.F.B.
Williams-Diaw, Patricia	Teacher, Long-Term Substitute Chester High School	\$100/day 10 months	10/11/12	New Position 2012-2013 G.F.B.
Willis, Ryan	Teacher, Long-Term Substitute Chester High School	\$100/day 10 months	10/10/12	New Position 2012-2013 G.F.B.
Womack-Wilson, Elizabeth	Teacher, Long-Term Substitute Toby Farms Intermediate School	\$100/day 10 months	10/10/12	New Position 2012-2013 G.F.B.
Woods, Kristina	Substitute Teacher STEM Magnet School	\$100/day 10 months	10/11/12	New Position 2012-2013 G.F.B.

(b) Non Professional

<u>Name</u>	<u>Position/Location</u>	<u>Salary</u>	<u>Effective Date</u>	<u>New Position or Replacement</u>
Bowman, Talaina	Substitute Teacher Aide	\$75/day 10 months	10/19/12	New Position 2012-2013 G.F.B.
Butler-Parker, Jaola	Bus Driver Transportation Department	\$18.17/hour 10 months	10/29/12	Replacement 2012-2013 G.F.B.
Chambers, Bige	Substitute Teacher Aide	\$75/day 10 months	10/04/12	New Position 2012-2013 G.F.B.
Clark, Shakasha	Substitute Teacher Aide Stetser School	\$75/day 10 months	10/10/12	New Position 2012-2013 G.F.B.
Goldsborough, Jacqueline	Substitute Teacher Aide	\$75/day 10 months	10/19/12	New Position 2012-2013 G.F.B.
Jacobs, Chante	Bus Aide Transportation Department	\$10.99/hour 10 months	10/01/12	New Position 2012-2013 G.F.B.
Johnson, Yvette	Substitute Teacher Aide	\$75/day 10 months	10/19/12	New Position 2012-2013 G.F.B.
Konneh, Mulubah	Bus Driver Transportation Department	\$18.17/hour 10 months	10/16/12	Replacement 2012-2013 G.F.B.
Muhammad, Fatimah	Bus Driver Transportation Department	\$18.17/hour 10 months	10/16/12	Replacement 2012-2013 G.F.B.
Nixon, Safiya	Bus Aide Transportation Department	\$10.99/hour 10 months	10/01/12	New Position 2012-2013 G.F.B.
Robinson, Ombre	Bus Aide Transportation Department	\$10.99/hour 10 months	10/19/12	Replacement 2012-2013 G.F.B.
Wilmore, Lauren	Substitute Teacher Aide	\$75/day 10 months	10/03/12	New Position 2012-2013 G.F.B.

FURTHER RESOLVED, that the following **leaves of absence** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Gardler, Claudine	Teacher, Pre-Kindergarten Chester Upland School of the Arts	12/17/12 – 03/25/13 (Maternity Leave)
Mazumdar, Namita	Teacher, Biology STEM Magnet School	11/12/12 – 05/11/13 (Sabbatical/Medical)

(b) Non Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Bonner, Donna	Receptionist/Secretary Administration Building	10/18/12 – 01/17/13 (Medical)
Dougherty, Janet	Teacher Aide Stetser School	10/04/12 – 11/30/12 (Medical)

FURTHER RESOLVED, that the following **return from leave of absence** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Kowalek, Josephine	Teacher, ELL Showalter Intermediate School	10/15/12
Williams, Sally	School Nurse Showalter Intermediate School & STEM Magnet School	10/02/12

(b) Non Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Grant, Valerie	Principal’s Secretary Main Street School	10/01/12
Word, Carmen	Principal’s Secretary Stetser School	09/24/12

FURTHER RESOLVED, that the following **retirements** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Bradley, Deborah	School Nurse Main Street School & Toby Farms Intermediate School	01/07/13
Grimaldi, Peter	Teacher, English Chester High School	09/26/12

(b) Non Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
McDaniel, Larry	Custodian Showalter Intermediate School	09/28/12

FURTHER RESOLVED, that the following **resignations** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Hadly, Davis	Teacher, Social Studies Showalter Intermediate School	09/26/12
Wallace, Kevin	Principal Chester High School	10/19/12

Williams-Diaw, Patricia	Substitute Teacher Chester High School	10/15/12
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(b) Non Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Clark, Shakasha	Substitute Teacher Aide Stetser School	10/15/12
Cobb, Eva	Lunch Aide Chester High School	09/27/12

FURTHER RESOLVED, that the following **job abandonment** be approved on the effective date respectively noted:

(a) Non Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Brown, Eugene	Bus Driver Transportation Department	08/28/12
Caulk Jr., Kenneth	Substitute Van Driver Transportation Department	08/27/12
Caulk, Orlando	Van Driver Transportation Department	08/27/12

FURTHER RESOLVED, that the following **reassignments** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Adams-Dixon, Roslyn	Teacher, Special Education Chester High School \$86,950 (M+15/13) 10 months	Learning Coach Stetser School \$86,950 (M+15/13) 10 months + 18 days + 18 DAYS TABLED	10/09/12

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Carter, Wesley	Teacher, Special Education Chester High School \$75,726 +\$200 (B+24/13) 10 months	Teacher, Spanish STEM Magnet School \$75,726 (B+24/13) 10 months	10/02/12
Oates, Javon	Teacher, Elementary Columbus School \$86,950 (M+15/13) 10 months	Learning Coach Columbus School \$86,950 (M+15/13) 10 months + 18 days + 18 DAYS TABLED	10/09/12
Stewart-Orr, LaTasha	Teacher, Elementary Main Street School \$78,849 (M/12) 10 months	Learning Coach Main Street School \$78,849 (M/12) 10 months + 18 days + 18 DAYS TABLED	10/09/12

(b) Non Professional

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Dale, Arretta	Lunch Aide Main Street School \$11.78/hour 10 months	Crossing Guard Main Street School \$8.50/hour 10 months	09/17/12
Dixon, Tarika	Van Driver Transportation Department \$16.37/hour 10 months	Bus Driver Transportation Department \$18.17/hour 10 months	10/04/12
Harris, Sonja	Secretary Curriculum & Instruction \$37,353.97 12 months	Confidential Secretary Human Resources Department \$39,221.67 12 months	10/08/12
Johnson, Latisha	Bus Aide Transportation Department 10 months	Sub. Bus Aide Transportation Department	10/01/12

Mosley-Gosa, Monica	Substitute Bus Aide Transportation Department \$10.99/hour 10 months	Substitute Van Driver Transportation Department \$16.37/hour 10 months	10/04/12
Roberts, Marta	Lunch Aide (3 hours) Main Street School 10 months	Lunch Aide (5 hours) Main Street School 10 months	09/26/12

FURTHER RESOLVED, that the following **transfers** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Pope, Myra	Teacher, Special Education Columbus School	Teacher Special Education Chester High School	10/09/12

(b) Non Professional

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Green, Arcina	Teacher Aide Toby Farms School	Teacher Aide Stetser School	09/27/12

FURTHER RESOLVED, that the following **terminations** be approved on the effective date respectively noted:

(a) Professional

<u>Name</u>	<u>Position/Location</u>	<u>Effective Date</u>
Handy, Andre	Teacher, Cosmetology Chester High School	10/18/12
Jordan, Leslye	Teacher, Dental Chester High School	06/30/12

FURTHER RESOLVED, that the following **fall (high school) coaching appointments** be approved as respectively noted:

<u>Name</u>	<u>Position</u>	<u>Stipend</u>
Crews, Charles	Head Football Coach	\$7,000.00
Bell, LaDontay	Assistant Football Coach	\$5,250.00
Kloss, Edward	Assistant Football Coach	\$5,250.00
Maxwell, Howard	Assistant Football Coach	\$5,250.00
Montgomery, Bryheme	Assistant Football Coach	\$5,250.00

Executive Sponsor: Michelle R. Chapman

B-2 21st Century Community Learning Centers 2012-2013 After-School Program.

RESOLVED, that the Board of School Directors grant approval for the following employees to participate in the 21st Century After-School Program as indicated below for the grant funded 21st Century Community Learning Centers After-School Program – Cohort 6 during the 2012-2013 school year, effective October 1, 2012 through May 31, 2013:

Name:	Position:	Rate:
Baxter, Sharon	Teacher	\$25.00/hour
Burton, Dietra	Teacher	\$25.00/hour
Carroll, Sabrina	Teacher	\$25.00/hour
Jackson, Dorethea (Lynn)	Teacher	\$25.00/hour
Johnson, Margaret	Teacher	\$25.00/hour
Lineberry, Myra	Teacher	\$25.00/hour
Mitchell, LaKeidra	Teacher	\$25.00/hour
Sas, Kamila	Teacher	\$25.00/hour
Bright, Marcia	Security Officer	\$12.50/hour
Jones, Bruce	Security Officer	\$11.60/hour
Richardson, Josette	Security Officer	\$11.89/hour
Simonson, Ronald	Security Officer	\$11.27/hour

Payable from: 21st Century Community Learning Centers Grant – Cohort 6

Executive sponsor: Michelle R. Chapman

B-3 21st Century Community Learning Centers 2012-2013 Credit Recovery Program.

RESOLVED, that the Board of School Directors grant approval for the following employees to participate in the Credit Recovery Program, teaching courses as indicated below for the grant funded 21st Century Community Learning Centers After-School Program – Cohort 6A during the 2012-2013 school year, effective September 5, 2012 through May 31, 2013 at the rate of \$25.00 per hour.

Name:	Position:	Effective Date:
Carter, Wesley	Teacher, Spanish	10/01/12
Kliest, Judith	Teacher, English	09/17/12
Mazumdar, Namita	Teacher, Science	09/17/12

Payable from: 21st Century Community Learning Centers Grant – Cohort 6A

Executive sponsor: Michelle R. Chapman

BUSINESS AGENDA

C-1 Reports of the tax collectors.

RESOLVED, that the reports of the City of Chester, Borough of Upland, and Chester Township for the period September 1, 2012 through September 30, 2012 in the amount of \$6,542,729.40 be received, be noted upon the Minutes and filed.

Executive Sponsor: Dr. Thomas Persing

C-2 Approval of the Treasurer's Report/Budget Report

RESOLVED, that the attached Treasurer's Report/Budget Report for the fiscal month ended September 30, 2012 be APPROVED by the Board of School Directors.

Executive Sponsor: Dr. Thomas Persing

C-3 General Fund: \$7,946,142.15. Approval of list of payments.

RESOLVED, that the attached list of payments dated September 21, 2012, through October 18, 2012, checks numbering 00030973 through 00031215, of the various accounts totaling for all accounts the grand sum of \$7,946,142.15, a copy of which has been given to all Members of the Board of School Directors, and a copy of which is now before each Member of the Board, be APPROVED, and that said list of payments be incorporated into the October 18, 2012 Minutes.

(LIST OF PAYMENTS ATTACHED)

General Fund: \$1,764,925.75. Approval of payrolls.

RESOLVED, that the payrolls dated September 12, 2012, and September 26, 2012 of the various accounts totaling for all accounts the grand sum of \$1,764,925.75 be approved by the Members of the Board of School Directors.

Payable from: General Fund Budget

Executive Sponsor: Dr. Thomas Persing

C-4 Approval of Appointment – Dr. Tony Watson

RESOLVED, that Dr. Tony Watson is hereby appointed as Acting Deputy Superintendent of Schools effective November 5, 2012 under the same terms and conditions of his existing contract dated January 17, 2012 to serve for the term of one (1) year or the appointment of a new Acting Assistant or Deputy Superintendent as may be recommended by a Superintendent of Schools appointed following the search to fill such position, whichever first occurs.

Executive Sponsor: Brian D. Feick

C-5 Approval of Appointment – Dr. Thomas Persing

RESOLVED, that Dr. Thomas Persing is hereby appointed as Acting Superintendent of Schools effective November 5, 2012 under the same terms and conditions of his existing contract dated April 13, 2012 to serve for the term of one (1) year or the appointment of a Superintendent of Schools following a search to fill such position, whichever shall first occur.

Executive Sponsor: Brian D. Feick

C-6 Approval of Appointment – Brian Feick

RESOLVED, that Mr. Brian Feick, currently Assistant Business Manager is hereby appointed as Acting Chief Financial Officer for a period of one year or the completion of a search for a Chief Financial Officer which ever first occurs at compensation of \$135,000.00 per year effective November 5, 2012.

Executive Sponsor: Dr. Thomas Persing

C-7 2012-2013 Budget detail listing of employees, positions, and salaries as required annually with the Budget.

INFORMATION ONLY
(SEE ATTACHED 2012-2013 TABLE OF ORGANIZATION)